

## Chapter 2: Classification Policies

Section: <b>2.6 Prioritization of Applications for Classification</b>	Issue Date: August 1, 2024
Page # of #	Revised Date:

### 2.6.0 Policy Statement

This policy outlines how applications for classification will be prioritized for assessment.

### 2.6.1 Policy Objectives

This policy aims to reduce employment barriers for pre-assessed credentials and applicants with confirmed opportunities for employment in the sector. The directives in this policy align with workforce initiatives that support the upskilling of early childhood educators (ECEs) by ensuring the expedient recognition of their increased skills and training.

## Policy Directives

### 2.6.2 Prioritization Criteria

1. Assessment of applications for classification will be prioritized for applicants who:
  - a) have graduated from a **certificate, diploma, or degree** program from one of NS' Approved Early Childhood Education Training Institutions as verified by the training institution.
  - b) have graduated from a training institution with a completed industry review and have credentials that specifically match the pre-assessment.
  - c) are currently employed in the early learning and child care (ELCC) sector, and are applying for initial classification or an upgrade to their current classification; and/or
  - d) are not currently employed within the province's ELCC sector, but who have received an offer of employment from a regulated child care facility or family home child care agency. This includes both Canadian and internationally trained applicants.

### 2.6.3 Processing Prioritized Applications

1. Applications prioritized for assessment, per section 2.6.2, must be fully complete, including all required supporting documentation, before they can be processed.
  - a) Required documentation for all applicants can be found in Policy 2.5, *Required and Alternative Official Documents*.

2. Applicants who meet the priority criteria will be prioritized for assessment within the current service standards and processing times.
  - a) All other applications will be assessed based on the date a completed application is received by Classification Services.

#### 2.6.4 Evidence of Employment

1. Applicants who have received an offer of employment from a regulated child care facility must provide the following with their application:
  - a) Confirmation of the offer of employment from the licensed provider including the name of the facility.
  - b) The anticipated start-date of employment.

#### 2.6.5 References

- Approved Early Childhood Education Training Institutions:  
<https://www.ednet.ns.ca/earlyyears/pd/EarlyChildhoodEducationTraining.shtml>