

POSITION TITLE

Director of Learning and Innovation

POSITION LOCATION

Tashkent, Uzbekistan

REPORTS TO

Principal

CONTRACT TERM

Permanent

APPLICATION DEADLINE

15th of June, 2023

LANGUAGES REQUIRED

English

BACKGROUND

The Canadian School of Tashkent is the first Canadian K-12 school established in Tashkent, Uzbekistan. We are inspired by Canada's global competitiveness and world-class education standards. We leverage both the Canadian education system and the infinite possibilities presented by the digital technologies to prepare our students for the future challenges and opportunities. At the Canadian School of Tashkent, we offer education to students of all nationalities, ranging from Preschool, students aged 3 years, to High School Grade 12. We offer a blend of Canadian and international curriculum as well as McGraw Hill contents while integrating digital technologies and contents in our learning and teaching systems. Our distinctive emphasis on digital education and project-based learning prepares our students for a world that is already transformed by digital technology and innovation. Our qualified staff and teachers, international curriculum and digital contents, world-class campus facilities as well as partnership with leading Canadian institutions makes us the best choice for a top employer in Tashkent.

Why Work with the Canadian School of Tashkent?

The Canadian School of Tashkent is committed to attracting the best and brightest of talents to work as teachers and professional staff who will inspire the next generation of change-makers and dreamers. If you are passionate about education and service in an institution that values academic and professional excellence, we invite you to consider applying for career opportunities at our school. We implement a rigorous and competitive selection process for our teachers and professional staff as we build a community of caring, professional, and committed individuals. Our work environment is cutting-edge, inspiring, and fast-paced. We encourage curiosity, innovation, and creativity in a rewarding intercultural environment. We offer our team exciting opportunity to apply their skills and gain experience while creating lasting change in education. Our campus is centrally located in Mirabad District in Tashkent. We offer competitive benefits, annual leave, safe and healthy working conditions, and fair compensation to both our national and international colleagues.

JOB BRIEF

Canadian School of Tashkent is looking for a director of Learning and Innovation to join our Leadership Team in January 2023. We want to hear from educators who wish to continue the success of our school and share our vision for providing an outstanding environment for teaching and learning.

Job Overview

The successful applicant should share the values and vision of the Canadian School of Tashkent: to ensure that every pupil can flourish academically and personally in an aspirational and supportive environment. You will help lead and manage teaching and learning across the whole school. You should have excellent knowledge and understanding of curriculum implementation and monitoring, preferably American, Canadian, and IB curricula. You will also need to be highly versatile and keen to be an integral part of many aspects of school life, particularly during the coming years while the school is growing in size and getting accreditation.

What we need:

A passion for education and innovation

An ability to lead, manage and develop CPD, teaching and learning, assessments, and curriculum across the school.

A commitment to fresh and exciting methods of delivering the curriculum, including the use of digital tools

The ability to develop, lead and inspire a team of staff

A relentless drive to secure the best possible outcomes for students of all abilities and from all backgrounds

Excellent communication and ICT skills

Main duties and Responsibilities

- Manage, monitor and report to SLT on the lesson observation program
- Ensure the school is fully compliant with curriculum standards and non-curriculum standards
- Support staff to work in a flexible and student-centered way to deliver the curriculum.
- Identify skills gaps and training needs of teaching staff.
- Ensure that all teaching staff has fulfilled their planning, preparation, and record-keeping obligations.
- Preparation of reports and assessments
- Ensure each student's academic, social, and emotional progress can be evidenced and demonstrated.
- Ensure school curriculum requirements are fully met.
- To uphold the values and vision of the school.

-Follow the School Policy and Procedures, paying particular attention to Safeguarding, Confidentiality & Health, and Safety.

Quality

-Developing and implementing appropriate quality management and assurance systems that are per the school's policy and lead to improved performance in all aspects of the work.

-Ensuring that the teaching and learning facilities and level of student services in the school are of the highest possible quality and that continual evaluation of provision is followed by appropriate action.

REQUIREMENTS:

Qualifications:

Essential: BA/MA/MSc – QTS, QTLS, or PGCE

Desirable: Leadership/management training

Desirable: DSL qualified

Experience:

-Education Sector - able to demonstrate

broad knowledge of trends and initiatives within the education sector and experience of how this knowledge can be applied to the development and improvement of curriculum and student success.

-SLT experience

-Middle leadership experience

-IB, American, and Canadian curriculum experience

Knowledge and Skills:

Analyzing Information – able to gather, process, and use Information for understanding, decision-making, forecasting, and action.

Work Positively and Creatively – able to respond effectively to the needs of the school's existing and potential student base and provide an effective service to all areas of the school by implementing new ideas, methods, or procedures.

Planning & Organising – able to establish a course of action to accomplish the school's goals and objectives and to estimate, acquire, monitor, control, and develop resources to meet the school's objectives most efficiently and effectively.

IT skills - able to demonstrate a commitment to the use of IT for the improvement of learning and working practices and demonstrate skills in the use of a range of IT software.